

**The Delegation of Powers of Executive Officers of KSEBL**  
**Annexure I to the BO (DB) No.449/2022 (PLNG-AEE2/2022/31) TVM, dated 26.05.2022**

**(A) CORPORATE OFFICE**

	DELEGATION
Note:1	The delegation of powers as given is to be exercised by the heads of the offices. In other cases, specific delegation is required from the head of office or any higher authority for exercising these powers.
2	The Higher officers are empowered to exercise the powers delegated to his subordinate officers in addition to the powers specifically assigned to them.
<b>A</b>	<b>ADMINISTRATIVE POWERS</b>
<b>1</b>	<b>APPOINTMENTS (SUBJECT TO RULES)</b>
<b>1.1</b>	<b>CHIEF ENGINEER (HRM)</b>
a	To function as the appointing /disciplinary authority for all cadres, of and below therank of Assistant Executive Engineer/equivalent category
b	To notify vacancies to the Public Service Commission, obtain select list and make appointments to the above posts
c	To make temporary recruitment for a period not exceeding 179 days to the posts forwhich she/he is the appointing authority against vacancies from EmploymentExchanges.
d	To sanction pensionary claims including arrears of pension to employees of and below the rank of Executive Engineer and equivalent categories.
e	To sanction higher grade to the employees of and below the rank of ExecutiveEngineer /Accounts Officer/Finance Officer and equivalent categories as per rule.
f	To approve the nomination of the officers for promotions up to the cadre of AssistantExecutive Engineer /equivalent category
g	To function as the disciplinary authority for all cadres up to and including AssistantExecutive Engineer /equivalent category
h	To sanction non-refundable advance and temporary advance from GPF as per rules toall officers of and below the rank of Deputy Chief Engineer working under the ARU of the Chief Engineer (HRM)
<b>1.2</b>	<b>DEPUTY CHIEF ENGINEER (HRM II)</b>
a	To sanction pensionary claims including arrears of pension to the employees of andbelow the rank of Assistant Executive Engineer / Assistant Accounts Officer.
b	To sanction non-refundable advance and temporary advance from GPF as per rules toall officers of and below the rank of Executive Engineer and Accounts Officer working in the ARU of Chief Engineer (HRM)
<b>1.3</b>	<b>DEPUTY CHIEF ENGINEER</b>
a	To function as the appointing/ disciplinary authority for all categories of employees ofand below the rank of Assistant Engineers and Senior Superintendents within theCircle against sanctioned posts
b	To notify vacancies to the Public Service Commission, obtain select list and makeappointments to the post of for Electricity Workers by the Deputy Chief Engineer of the District Headquarters
<b>1.4</b>	<b>EXECUTIVE ENGINEER</b>
a	To function as the appointing/disciplinary authority for all categories of employees ofand below the rank of Sub Engineers and Senior Assistants within the Division against sanctioned posts.

Note:	Shall be exercised in emergency situations on temporary basis. For more than 60 days concurrence of CE(HRM) shall be obtained.
2	<b>TRANSFER AND POSTING</b>
2.1	<b>CHIEF ENGINEER (HRM)</b>
a	To order transfers and postings of employees of and below the rank of Assistant Executive Engineers and Assistant Accounts Officer.
b	To post any employee of and below the rank of Assistant Executive Engineer and Assistant Accounts Officer for any special duty for a period not exceeding one year without exceeding sanctioned cadre strength.
Note:	Chief Engineer (HRM) shall order transfers and postings of Assistant Executive Engineers/Assistant Accounts Officers/equivalent categories in consultation with the Chief Engineer concerned/FA/CIA/LA&DEO under whom they are working wherever necessary
3	<b>LEAVE</b>
3.1	<b>CHIEF ENGINEER (HRM)</b>
a	To sanction all kinds of Leave (except study leave) subject to rules to the employees in the General establishment below the rank of Executive Engineers/Accounts Officers and equivalent categories
b	To sanction all kinds of Leave other than study leave to Deputy Chief Engineers and Executive Engineers and equivalent categories for a period not exceeding 6 months at a time.
c	To sanction Leave Without Allowance (LWA) to workmen for employment abroad and joining spouse for a maximum period of 10 years during the entire service period as amended by the Board from time to time
d	To order charge arrangements and sanction charge allowance to all officers below Executive Engineers and equivalent categories.
e	To sanction charge allowance to Deputy Chief Engineers and Executive Engineers and equivalent categories for a period not exceeding 6 months at a time.
f	To sanction all kinds of Leave (except study leave) subject to rules to the employees in the General establishment up to the rank of Dy. Chief Engineers and equivalent categories
3.2	<b>DEPUTY CHIEF ENGINEER (HRM II)</b>
	To sanction Half Pay Leave, Commuted Leave, Earned Leave, Special Disability Leave and Leave without allowance to employees below the rank of Assistant Executive Engineer and sanction charge allowance in the ARU of Chief Engineer (HRM)
3.3	<b>DEPUTY CHIEF ENGINEER</b>
a	To sanction all kinds of leave to all employees working under him/her other than the following:
i	Study Leave
ii	Special Disability Leave
iii	Leave without allowance for a period of more than 4 months at a time
b	To condone overstays of leave below the rank of Executive Engineer
c	To order charge arrangements and to sanction charge allowance below the rank of Executive Engineers and equivalent category for a period not exceeding 3 months at a time.
3.4	<b>EXECUTIVE ENGINEER</b>
	To sanction all kinds of leave to all employees working under him/her other than the following:
i	Study Leave
ii	Special Disability Leave
iii	Leave without allowance for a period of more than 4 months at a time

4	<b>JOURNEYS FOR OFFICIAL PURPOSE</b>	
4.1	<b>CHIEF ENGINEER (HRM)</b>	
	To sanction journeys of Executive Officers to go outside the State and within the Country for attending training up to 10 days.	
Note:	If the training is as part of the contract, concerned Chief Engineer can sanction the journey.	
4.2	<b>CHIEF ENGINEER</b>	
1	To sanction journeys abroad to all employees up to the rank of Executive Engineers and equivalent categories for not taking employment by availing leave other than LWA for a period up to 2 months in normal cases	
2	To sanction journeys abroad to all employees up to the rank of Executive Engineers and Equivalent categories for visiting their children abroad by availing leave other than LWA for a period up to 2 months in normal cases	
3	To sanction journeys to all employees working under him within the State and to neighbouring Districts of adjacent States and Mahe	
4	To sanction journeys of Executive Officers working under him to go outside the State and within the Country for factory inspections and testing up to 10 days.	
4.3	<b>DEPUTY CHIEF ENGINEER</b>	
	To sanction journeys of all employees (working under him) beyond their jurisdiction but within the Region.	
4.4	<b>EXECUTIVE ENGINEER</b>	
1	To sanction journeys of all employees (working under him) beyond their jurisdiction but within the Circle.	
2	To sanction journeys of all employees (working under him) beyond their jurisdiction but within the State for attending Conference etc., ordered by Superiors or for collecting materials.	
3	To sanction journeys to the Drivers within the State.	
4.5	<b>ASSISTANT EXECUTIVE ENGINEER</b>	
	To sanction journeys of all his subordinates beyond his jurisdiction but within the Division concerned.	
<b>B</b>	<b>FINANCIAL POWERS (SUBJECT TO BUDGET PROVISION)</b>	
Note:	The financial power stated below can be exercised by all Executive Officers of KSEBL	
1	<b>ADMINISTRATIVE SANCTION FOR ORIGINAL WORK OF CAPITAL EXPENDITURE</b>	
1.1	Chief Engineer	up to Rs 5 crore (up to Rs 15 crore by the CE level committee)
1.2	Dy. Chief Engineer	up to Rs 2.5 crore (up to Rs 3.5 crore by the Circle level committee)
1.3	Executive Engineer	up to Rs 1 crore (up to Rs 1.5 crore by the Division level committee)
1.4	Asst. Exe. Engineer	up to Rs 25 lakh
1.5	Assistant Engineer	up to Rs 5 Lakh (Memo No.CMD 5/2021 dated 09.08.2021)
Note:1	If a work for which administrative sanction is given is not taken up within 2 years then the sanction automatically lapses. Even during the period of currency of the Administrative Sanction viz. 2 years, if at any time when detailed estimate is prepared the cost is found to exceed the amount of AS by more than 10%, then fresh administrative sanction shall be obtained. This is not applicable if the excess is due to revision of schedule of rates alone.	
Note: 2	No separate administrative sanction is required for items covered under sanctioned project estimate	
Note: 3	Committees shall be constituted at Division (in Distribution and Transmission only), Circle and CE levels for examining proposals and recommending approval for works above the limits of respective offices, but below the limits of the next higher office.	

Note: 4	The Committee at Division level (Trans. & Distn. only) shall comprise of the Exe. Engineer concerned, TA (Exe. Engineer) /Exe. Engineer (PMU) of the Circle and DA/AFO of the Division or an officer nominated by the Financial Adviser.	
Note: 5	The Committee at Circle level shall comprise of the Dy.CE concerned, Dy. CE of the nearest Transmission/ Distribution Circle, one Executive Engineer nominated by the CE and FO/AFO to be nominated by the Financial Adviser.	
Note: 6	The CE level Committee shall include the CE concerned, CE of the nearest Transmission/Distribution region, Dy.CE of the concerned Circle, EE of the concerned Division and a FO/AFO nominated by the Financial Adviser	
2	<b>TECHNICAL SANCTION</b>	
2.1	<b>Chief Engineer</b>	up to Rs.25 Crore (Above Rs.25 Crore by the CE level Committee)
2.2	<b>Dy. Chief Engineer</b>	up to Rs 5 crore (up to Rs 15 crore by the Circle level committee)
2.3	<b>Executive Engineer</b>	up to Rs 2.5 crore (up to Rs 3.5 crore by the Division level committee)
2.4	<b>Asst. Exe. Engineer</b>	up to Rs. 1 Cr
2.5	<b>Assistant Engineer</b>	up to Rs 25 lakh
Note:1	An officer can sanction working estimate for all the works for which he/she has powers to issue technical sanction	
Note: 2	Technical sanction shall be issued only based on the administrative sanction for the work and the amount of technical sanction for any work shall not exceed the amount of AS by more than 10%	
Note: 3	If splitting of works is necessitated, the same may be issued by the authority issuing AS. In case of works for which AS is issued by the Board, concerned Director can sanction the splitting of works. If nature of works envisage different contract works, splitting of works can be done by TS sanctioning authority.	
Note: 4	while issuing TS by the committee at different levels such decision shall be based on the opinion of the technical members only.	
3	<b>TO INVITE, PREQUALIFY AND ACCEPT TENDERS FOR WORKS (ORIGINAL AND REPAIR WORKS)</b>	
3.1	<b>Invitation and Acceptance of Tender</b>	
3.1.1	<b>Chief Engineer</b>	To invite tenders for works without limit, and accept the same if the bid amount is equal to or less than PAC
3.1.2	<b>Dy. Chief Engineer</b>	To invite tenders for works up to Rs.15 Crore, and accept the same if the bid amount is equal to or less than PAC
3.1.3	<b>Executive Engineer</b>	To invite tenders for works up to Rs.3.5 Crore, and accept the same if the bid amount is equal to or less than PAC
3.1.4	<b>Asst. Exe. Engineer</b>	To invite tenders for works up to Rs.1 Crore, and accept the same if the bid amount is equal to or less than PAC
3.1.5	<b>Assistant Engineer</b>	To invite tenders for works up to Rs.25 Lakh, and accept the same if the bid amount is equal to or less than PAC
3.2	<b>Prequalification of Tenders</b>	
3.2.1	Two-part tenders are to be invited for works above Rs.1 Crore.	
3.2.2	Pre-qualification committees shall be constituted at the Division, Circle and Region levels for this purpose	
3.2.3	The Division level PQ committee shall comprise of the Deputy Chief Engineer of the Circle concerned, the Executive Engineer of the Division concerned, the Executive Engineer of the PMU concerned, the DA of the Division Office and the SS in the Circle Office to be nominated by the FO (Transmission) or AFO/AAO (Distribution)	
3.2.4	The Circle level PQ committee shall comprise of the concerned Chief Engineer, Deputy Chief Engineer, Executive Engineer and FO/AFO to be nominated by the Financial Adviser.	

3.2.5	The region level PQ committee in Distribution and Transmission wings shall comprise of the Chief Engineer (Distribution) and Chief Engineer (Transmission) of the respective region, Deputy Chief Engineer in the office of the concerned Chief Engineer inviting tender (Convenor) and FO/AFO to be nominated by the Financial Adviser and a representative of the LA & DEO. (See Amendment B.O.(FTD) No,267/2018(CP/Plg.1/DOP/17-18) dated 27.01.2018).	
3.2.6	The region level PQ committee in Generation and System Operation shall comprise of the Chief Engineer (Generation), Chief Engineer (System Operations), Deputy Chief Engineer in the office of the concerned Chief Engineer inviting tender (Convenor) and FO/AFO to be nominated by the Financial Adviser and a representative of the LA & DEO as members.	
3.2.7	The region level PQ committee in Civil wing and Generation wing shall comprise of the Chief Engineer, Generation/PED as the case may be, Chief Engineer (Civil Construction) of the concerned region, Deputy Chief Engineer in the office of the concerned Chief Engineer inviting tender (Convenor) and FO/AFO to be nominated by the Financial Adviser and a representative of the LA & DEO as members.	
3.2.8	The PQ committee for Capital works in Civil wing and Generation wing shall comprise of Director (Finance), Director (Generation -Electrical), Director (Generation – Civil), Chief Engineer, Generation/PED as the case may be, Chief Engineer (Civil- Construction) of the concerned region, Financial Adviser and nominee of LA&DEO. Officer inviting tender shall be the convenor of the committee	
3.2.9	PQ Committee for SCM shall comprise of Director (SCM), Director (Transmission/Distribution), Chief Engineer (SCM), Dy. Chief Engineer (SCM) (Convenor), Chief Engineer (Transmission / Distribution South), FA, and a representative of the LA & DEO as members.	
3.2.10	PQ process of the works initiated at Division level shall be attended by the Circle level PQ Committee	
3.2.11	PQ process of the works initiated at Subdivision level shall be attended by the Division level PQ Committee	
3.2.12	For works above Rs.15 Crore, approval shall be obtained from the Director concerned before finalising the tender.	
4	<b>ACCEPTANCE OF TENDER EXCESS OVER ESTIMATE</b>	
4.1	<b>Chief Engineer</b>	To sanction overall tender excess of up to 5% above PAC, for works having PAC up to Rs.15 Crore
4.2	<b>Dy. Chief Engineer</b>	To sanction overall tender excess of up to 3% above PAC, for works having PAC up to Rs.5 Crore
4.3	<b>Executive Engineer</b>	To sanction overall tender excess of up to 2% above PAC, for works having PAC up to Rs.1 Crore
Note:	All financial powers for sanctioning tender excess shall be exercised only after obtaining remarks of the DA/AFO/FO. Remarks of Financial Advisor shall be obtained for works exceeding contract amount of Rs.3.5 Crore	
5	<b>EXCESS QUANTITIES / EXTRA ITEMS</b>	
5.1(a)	<b>Chief Engineer</b>	Up to net excess over 15% of the contract amount, subject to a maximum limit of Rs.4 Crore, for works having PAC above Rs.15 Crore
5.1(b)		Up to net excess over 20% of the contract amount, subject to a maximum limit of Rs.3 Crore, for works having PAC above Rs.10 Crore and up to Rs.15 Crore
5.1(c)		Up to net excess over 25% of the contract amount, subject to a maximum limit of Rs.2 Crore, for works having PAC up to Rs.10 Crore
5.2	<b>Dy. Chief Engineer</b>	Up to net excess over 25% of the contract amount, subject to a maximum limit of Rs.1 Crore
5.3	<b>Executive Engineer</b>	Up to net excess over 25% of the contract amount, subject to a maximum limit of Rs.75 Lakh
5.4	<b>Asst. Exe. Engineer</b>	Up to net excess over 25% of the contract amount, subject to a maximum limit of Rs.25 Lakh

5.5	<b>Assistant Engineer</b>	Up to net excess over 25% of the contract amount, subject to a maximum limit of Rs.5 Lakh
Note:1	All financial powers for sanctioning excess quantity / extra items shall be exercised only after obtaining the remarks of the DA/AFO/FO. Remarks of Financial Advisor shall be obtained for works exceeding contract amount of Rs.3 Crore	
Note: 2	In the case of excess quantity in individual items, sanction for work's slip (as per clause 29 of the KPWD Code and clause 10.6.3 of the KPWD Accounts Code) or deviation statement for excess/short shall be issued timely	
6	<b>REVISED WORKING ESTIMATE</b>	
6.1	<b>Chief Engineer</b>	Up to 25% over the TS amount, limited to Rs.2 Crore, for works having TS up to Rs.10 Crore
		Up to 20% over the TS amount, limited to Rs.3 Crore, for works having TS above Rs.10 Crore and up to Rs.15 Crore
		Up to 15% over the TS amount, limited to Rs.4 Crore, for works having TS above Rs.15 Crore
6.2	<b>Dy. Chief Engineer</b>	Up to 25% over the TS amount, limited to Rs.1 Crore
6.3	<b>Executive Engineer</b>	Up to 25% over the TS amount, limited to Rs.75 Lakh
6.4	<b>Asst. Exe. Engineer</b>	Up to 25% over the TS amount, limited to Rs.25 Lakh
6.5	<b>Assistant Engineer</b>	Up to 25% over the TS amount, limited to Rs.5 Lakh
Note:1	Revised estimate is to be sanctioned if there is 10% excess due to execution of excess quantities / extra items. Revised estimate shall be prepared based on revised quantity with original estimate rates	
Note: 2	In case of Repair and Maintenance, the TS amount is the Original Estimate amount	
7	<b>COMPLETION REPORTS</b>	
7.1	<b>Chief Engineer</b>	To sanction completion reports of works having PAC up to the Technical Sanction limit of CE (By CE level committee for works having PAC above the Technical Sanction limit of CE)
7.2	<b>Dy. Chief Engineer</b>	To sanction completion reports of works having PAC up to his/her Technical Sanction limit
7.3	<b>Executive Engineer</b>	To sanction completion reports of works having PAC up to his/her Technical Sanction limit
7.4	<b>Asst. Exe. Engineer</b>	To sanction completion reports of works having PAC up to his/her Technical Sanction limit
Note:	The authority sanctioning the completion report shall ensure that the extra items/excess quantities/ tender excess have been sanctioned by the competent authority. Completion report should be prepared based on actual quantities and agreed rate.	
8	<b>DEPOSIT WORKS</b>	
8.1	<b>Chief Engineer</b>	For granting administrative and technical sanction upto Rs.10 Crore, for deposit works to be carried out by KSEBL after collecting cost from the applicant or works being carried out by beneficiary themselves under the supervision of KSEBL's officials after collecting supervision charges. For works > 10Cr. consent of FTD to be obtained. Generation projects are excluded from this delegation
8.2	<b>Dy. Chief Engineer</b>	For granting administrative and technical sanction upto Rs. 5 Crore, for deposit works to be carried out by KSEBL collecting cost from the applicant or works being carried out by the beneficiary themselves under the supervision of KSEBL's officials after collecting supervision charges.

8.3	<b>Executive Engineer</b>	For granting administrative and technical sanction upto Rs.3 Crore, for deposit works to be carried out by KSEBL after collecting cost from the applicant or works being carried out by the beneficiary themselves under the supervision of KSEBL's officials after collecting supervision charges.
8.4	<b>Asst. Exe. Engineer</b>	For granting administrative and technical sanction upto Rs.25 Lakh, for deposit works to be carried out by KSEBL after collecting cost from the applicant or works being carried out by the beneficiary themselves under the supervision of KSEBL's officials after collecting supervision charges.
8.5	<b>Assistant Engineer</b>	For granting administrative and technical sanction upto Rs.2 Lakh, for deposit works to be carried out by KSEBL after collecting cost from the applicant or works being carried out by the beneficiary themselves under the supervision of KSEBL's officials after collecting supervision charges. (Memo No.CMD 5/2021 dated 09.08.2021)
Note:	The authority sanctioning the estimate for deposit works may also sanction the tender excess in the case of deposit works carried out by KSEBL after collecting cost from the applicant, irrespective of the percentage of tender excess, provided the beneficiary deposits the cost of the work including tender excess, in advance.	
9	<b>LABOUR / WORK CONTRACT ON QUOTATION</b>	
9.1	<b>Asst. Exe. Engineer</b>	To arrange labour / work contracts on quotation and issue work orders to the extent of Rs.2 Lakh in each case
9.2	<b>Assistant Engineer</b>	To arrange labour / work contracts on quotation and issue work orders to the extent of Rs.1 Lakh in each case
Note:1	Contracts for supply of materials, works, supply of manpower and labour contracts arranged on quotation are exempted from execution of agreement, provided the total cost involved in the particular order is not more than Rs.1 Lakh	
2	In all such cases, the work order and notice inviting quotation shall contain following clauses: (a) to ensure safe custody of KSEBL's materials issued to the contractor; (b) safety of the workmen engaged by the contractor shall be the responsibility of the contractor; (c) KSEBL will not be responsible for any loss or damage and that no compensation will be paid by KSEBL on this account, (d) acceptance of work order in writing by the contractor shall be made compulsory.	
10	<b>TENDER FOR PURCHASE</b>	
10.1(a)	<b>Chief Engineer</b>	To invite tenders without limit, and to accept tenders for purchase of stock/store articles or other materials upto Rs.5 Crore at a time subject to Store Purchase Rules and budget provision. Comments of FA to be obtained for purchase above Rs.75 Lakh. For purchase exceeding Rs.1 Cr., two-part tender process is to be followed and a prequalification committee with similar constitution as under clause 3 shall be formed.
10.1(b)		To purchase all stock articles on GeM portal (Rule 149 of GFR 2017) subject to budget provision
Note:1	In respect of centrally procured items for transmission & distribution works, Chief Engineer (SCM) will exercise the above powers	
Note: 2	Chief Engineer (SCM) shall procure iron and steel items for fabrication works at mechanical facilities	
Note: 3	Rate contract and vendor listing should be adopted	
10.2(a)	<b>Dy. Chief Engineer</b>	To invite and accept tenders for purchase of stock/store articles or other materials upto Rs.25 Lakh at a time subject to Store Purchase Rules and budget provision, limited to Rs.3 Crore per year
10.2(b)		To purchase all stock articles on GeM portal (Rule 149 of GFR 2017) subject to budget provision



Note:1	The annual limit of Rs.3 Crore will not be applicable for purchase of spares and materials required for capital works as well as replacement of installation or substations and generating stations. In those cases, the Deputy Chief Engineer shall make the purchase directly, charged to the estimate sanctioned by competent authority and subject to budget provision	
2	The Deputy Chief Engineer (Civil) of manufacturing facilities may purchase iron and steel items for fabrication works from SAIL/VSP without limit subject to budget provision and after obtaining consent from Chief Engineer (SCM)	
3	The Deputy Chief Engineer (Civil) of manufacturing facilities may purchase iron and steel items which are not available with SAIL/VSP through open tender from manufacturers/first dealers for an amount up to Rs.75 Lakh at a time with an annual limit of Rs.5 Crore, subject to the condition that (i) the non-availability of the items from SAIL/VSP shall be ensured before arranging purchase, and (ii) remarks of the Financial Adviser shall be obtained.	
10.3(a)	<b>Executive Engineer</b>	To invite and accept tenders for purchase of stock/store articles or other materials upto Rs.10 Lakh at a time subject to Store Purchase Rules and budget provision, limited to Rs.2 Crore per year
10.3(b)		To purchase all stock articles on GeM portal (Rule 149 of GFR 2017) subject to budget provision
10.4	<b>Asst. Exe. Engineer</b>	To invite and accept tenders for purchase of stock/store articles or other materials up to Rs.10 Lakh at a time subject to Store Purchase Rules and budget provision, limited to Rs.20 Lakh per year
10.5	<b>Assistant Engineer</b>	To invite and accept tenders for purchase of stock/store articles or other materials upto Rs.3 lakh at a time subject to Store Purchase Rules and budget provision, limited to Rs.6 Lakh per year
11	<b>WORKS &amp; PURCHASE ON SHORT TENDER / QUOTATION/WAIVER OF TENDER CALLS</b>	
11.1	<b>Chief Engineer</b>	To sanction works & purchase up to Rs.20 Lakh at a time for Short Tender / Quotation/ Waiver of Tender Calls for reasons to be recorded, subject to budget provision
11.2	<b>Dy. Chief Engineer</b>	To sanction works & purchase up to Rs.10 Lakh at a time for Short Tender / Quotation for reasons to be recorded, subject to budget provision
11.3	<b>Executive Engineer</b>	To sanction works & purchase up to Rs.5 Lakh at a time for Short Tender/ Quotation for reasons to be recorded, subject to budget provision
11.4	<b>Asst. Exe. Engineer</b>	To sanction works & purchase up to Rs.2 Lakh for Short Tender/Quotation in each case for reasons to be recorded
11.5	<b>Assistant Engineer</b>	To sanction works & purchase up to Rs.1 Lakh for Short Tender/ Quotation in each case for reasons to be recorded
Note:1	Works & purchase above Rs.5 Lakh shall be made through e-tender platform	
2		In case of extreme emergencies, short tender can be avoided and quotation may be resorted to, subject to approval by the Circle/CE level Committees
12	<b>WORK / PURCHASE WITHOUT QUOTATIONS</b>	
12.1(a)	<b>Chief Engineer</b>	To sanction work/purchase without quotation upto Rs.50,000 at a time subject to annual limit of Rs.5 Lakh
12.1(b)		To sanction purchase without quotation spares/accessories for urgent repair works upto Rs.75,000 at a time, within the annual limit of Rs.5 Lakh
12.1(c)		To sanction purchase of proprietary spare parts for generators/transformers/ control panels etc. directly from the manufacturers or authorised dealers upto Rs. 50 Lakh at a time
12.1(d)		For payment of service charges to OEM officials upto Rs.25 lakh in each case with annual limit of Rs.1 Cr.



12.2(a)	<b>Dy. Chief Engineer</b>	To sanction work/purchase without quotation upto Rs.25,000 at a time subject to annual limit of Rs.3 Lakh
12.2(b)		To sanction purchase without quotation spares/accessories for urgent repair works upto Rs.50,000 at a time within the annual limit of Rs.3 Lakh
12.2(c)		To sanction purchase of proprietary spare parts for generators/transformers/ control panels etc. directly from the manufacturers or authorised dealers upto Rs.15 Lakh at a time
		For payment of service charges to OEM officials upto Rs.10 lakh in each case with annual limit of Rs.50 lakh
12.3(a)	<b>Executive Engineer</b>	To Sanction Work/Purchase without Quotation upto Rs. 20,000 at a time subject to annual limit of Rs. 2 Lakh
12.3(b)		To sanction purchase without quotation spares / accessories for urgent repair works up to Rs.30,000 at a time within the annual limit of Rs.2Lakh
12.4	<b>Asst. Exe. Engineer</b>	To sanction work/purchase without quotation upto Rs.10,000 at a time subject to annual limit of Rs 1.5 Lakh
12.5	<b>Assistant Engineer</b>	To sanction work/purchase after personal enquiry at the lowest offered rate up to Rs.5000 at a time subject to annual limit of Rs.75,000.
13	<b>PURCHASE OF TOOLS &amp; PLANT, COMPUTERS, FURNITURE AND OFFICE EQUIPMENT</b>	
13.1(a)	<b>Chief Engineer</b>	To sanction purchase of tools & plant, furniture and office equipment except computers upto Rs.25 Lakh at a time subject to norms and budget provision or where the items are included in the sanctioned estimate. Chief Engineer (Generation) can sanction purchase of tools & plant upto Rs.40 Lakh.
13.1(b)		To sanction purchase of computers (desktop/laptop) and software packages upto Rs.3 Lakh at a time subject to budget provision
13.1(c)		To sanction purchase / replacing of office furniture in existing offices upto Rs.3 Lakh per annum
13.1(d)		To sanction purchase of computer peripherals and accessories upto Rs.1 lakh at a time subject to an annual limit of Rs.10 Lakh
Note:1	For purchase of furniture for new offices this limit will not apply	
2	In the case of purchase of computers and software packages, the latest specification approved by the IT wing shall be adopted. If rate contract approved by the Board is prevailing, the same shall be followed	
13.2(a)	<b>Dy. Chief Engineer</b>	To sanction purchase of tools & plant, furniture and office equipment except computers upto Rs.5 Lakh at a time subject to norms and budget provision or where the items are included in the sanctioned estimate. Deputy Chief Engineers of Generation Circles can sanction purchase of tools & plant upto Rs.25 Lakh
13.2(b)		To sanction purchase of computers (desktop/laptop) and software packages upto Rs.1 Lakh at a time subject to budget provision
13.2(c)		To sanction purchase/replacing of office furniture in existing offices upto Rs 1.5 lakh per annum
13.2(d)		To sanction purchase of computer peripherals and accessories upto Rs.50,000 at a time subject to annual limit of Rs.3 Lakh
Note:	In the case of purchase of computers and software packages, the latest specifications shall be those approved by the IT wing. If rate contract approved by the Board is prevailing, the same shall be followed	
13.3(a)	<b>Executive Engineer</b>	To sanction purchase of tools & plant, furniture and office equipments upto Rs.1.5 Lakh at a time subject to norms and budget provision or where the items are included in the sanctioned estimate